

**ADMINISTRATIVE CIRCULAR NO.621 dated 02.03.2021**

**Sub:** Revision in delegation of power for Reporting, Countersigning & Accepting of Annual Confidential Report in respect of employee under State-Seniority.

**Ref :** Administrative Circular No.584 dated 04.05.2019

The revised delegation of power for Reporting/Countersigning & Accepting Annual Confidential Report of employees falling under State wise seniority have been issued vide Administrative Circular No.584 dated 04.05.2019.

2. The Authorities of Reporting/Countersigning/Accepting are modified with consideration of new post of Director (HR) & Executive Director (F&A).Accordingly, the delegation of power of writing ACR's of HR,IR,PR and Accounts cadre are modified as per the respective Annexures of Administrative Circular No.584 dated 04.05.2019 as under-

Sr. No.	Annexures	Cadre
1	C	HR
2	D	Accounts
3	E	Industrial Relations (IR)
4	F	Publicity (PR)

3. The Reporting/ Reviewing/Countersigning/Accepting Authorities of staff working under Regional Office are shown in "Annexure-1" and enclosed with this Administrative Circular.


4. Now, the Chairman & Managing Director in consultation with Director (HR), Director (Operations), Director (Finance) have accorded approval for revising delegation of powers for Reporting, Reviewing, Countersigning & Accepting of Annual Confidential Report as shown in respective Annexure's as shown above & enclosed to this Administrative Circular.

5. All the concerned Reporting/Reviewing/Countersigning/Accepting Authorities are therefore, requested to take a note regarding above changes while assessing performance of the concerned officers / employees.

6. The revised delegation of powers shall be applicable for Annual Confidential Reports for the year 2020-2021 & onwards till further instructions of changes if any. However, the Annual Confidential Reports for the year 2019-2020 and earlier shall be recorded by the authorities as hitherto before.

7. The Administrative Circular is available on Company's Employee portal.

Encl. :-As above

  
(Shivaji Indalkar)  
Commander (Retd.)  
Chief General Manager (HR)

"Annexure C "

Sr. No.	HR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	Director (HR) (Corporate Office)	Contractual Basis				Contractual Basis (No Change)			
2	Executive Director (HR) (Corporate Office)								
3	Chief General Manager (HR)/(TE) (Corporate Office)	Executive Director (HR)		Director (Operations)	Chairman & Managing Director	No Change		Director (HR)	No Change
4	Chief Investigation Officer (Corporate Office)	Executive Director (HR)		Director (Operations)	Chairman & Managing Director	No Change		Director (HR)	No Change
5	General Manager (HR) (Corporate Office)	Chief General Manager (HR)	Executive Director (HR)	Director (Operations)	Chairman & Managing Director	No Change		Director (HR)	No Change
6	Dy. General Manager (HR) (Corporate Office)	Chief General Manager (HR)/(T/E)	Executive Director (HR)	Director (Operations)	Chairman & Managing Director	No Change		Director (HR)	No Change
7	Dy. General Manager (HR) ( Region Office)	Regional Director	Executive Director (HR)	Director (Operations)	Chairman & Managing Director	No Change		Director (HR)	No Change
8	Asstt. General Manager (HR) (Corporate Office)	Dy. General Manager HR/ General Manager (HR) (Corporate Office)		Chief General Manager (HR)/(TE)	Executive Director (HR)	General Manager (HR)	Chief General Manager (HR)	Executive Director (HR)	Director (HR)

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.



## Annexure C "

Sr. No.	HR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
9	Assistant General Manager (HR) (Region Office)	Not below the rank of Dy. General Manager (HR) (Region Office)	Chief General Manager (HR)	Regional Director	Executive Director (HR)	No Change			Director (HR)
10	Assistant General Manager (HR) (Zone Office)	Chief Engineer (Dist.) (Zone Office)	Chief General Manager (HR)	Regional Director	Executive Director (HR)	No Change			Director (HR)
11	Sr. Manager (HR) (NTE) (Corporate Office)	Assistant General Manager (HR) (Corporate Office)	Dy. General Manager (HR)/General Manager (HR) (Corporate Office)	Chief General Manager (HR)	Executive Director (HR)	No Change	General Manager (HR) (Corporate Office)	No Change	
12	Sr. Manager (HR) (TE) (Corporate Office)	Assistant General Manager (HR) (Corporate Office)	Dy. General Manager (HR)/General Manager (HR) (Corporate Office)	Chief General Manager (HR)	Executive Director (HR)	No Change	Dy. General Manager (HR) (Corporate Office)	No Change	
13	Sr. Manager (HR) (Zone Office)	Assistant General Manager (HR) (Zone Office)	Concerned Chief Engineer (Dist.) (Zone Office)	Chief General Manager (HR)	Regional Director	No Change			
14	Sr. Manager (HR)-Enquiry (Zone Office)	Assistant General Manager (HR) (Zone Office)	General Manager (HR-DC)	Chief Engineer (Dist.)	Chief General Manager (HR)	No Change			Regional Director/Jt Managing Director

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

## Annexure C "

Sr. No.	HR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
15	<b>Sr. Manager (HR) (Civil)</b> (Corporate Office)	Chief Engineer (Civil)	-	Chief General Manager (HR)	Executive Director (HR)	<i>No Change</i>			
16	<b>Sr. Manager (HR)(Legal)</b> (Corporate Office)	Chief Legal Advisor	-	Chief General Manager (HR)	Executive Director (HR)	<i>No Change</i>			
17	<b>Manager (HR)-Enquiry</b> (Zone Office)	Assistant General Manager (HR) (Zone Office)	General Manager (HR-DC)	Chief Engineer (Dist.)	Chief General Manager (HR)	<i>No Change</i>			
18	<b>Manager (HR)</b> (Corporate Office)	Not below the rank of Sr. Manager (HR) (Corporate Office)	Assistant General Manager (HR)	Dy. General Manager (HR) / General Manager (HR)	Chief General Manager (HR) / (T/E)	<i>No Change</i>			
19	<b>Manager (HR)</b> (Circle Office)	Assistant General Manager (HR) (Zone Office)	Superintending Engineer (Dist.)	Chief Engineer (Dist.)	Chief General Manager (HR)	<i>No Change</i>			
20	<b>Manager (HR)</b> (Region Office)	Assistant General Manager (HR) (Region Office)	Dy. General Manager (HR)	Chief General Manager (HR)	Regional Director	<i>No Change</i>			Regional Director/Jt Managing Director

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.



" Annexure C "

Sr. No.	HR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Review	Countersigning officer	Accepting Officer	Reporting Officer	Review	Countersigning officer	Accepting Officer
21	<b>Manager (HR) (Civil)</b> (Circle Office)	Superintending Engineer (Civil) (Circle Office)	-	Chief Engineer (Civil)	Chief General Manager (HR)	<i>No Change</i>			
22	<b>Manager (HR) (S&amp;E)</b> (Corporate Office)	Executive Director (S&E) (Corporate Office)	-	Executive Director (S&E)	Executive Director (HR)	<i>No Change</i>			
23	<b>Manager (HR) (IT)</b> (Corporate Office)	Dy. General Manager (IT) (Corporate Office)	-	General Manager (IT)	Executive Director (B&R)	<i>No Change</i>			Chief General Manager(IT)
24	<b>Executive Engineer (Enquiry)</b> (Region Office)	General Manager (HR) / Dy. General Manager (HR) (Region Office)	Chief General Manager (HR)	Regional Director	Director (Operations)	Dy. General Manager (HR) (Region Office)	<i>No Change</i>		
25	<b>Dy. Manager (HR)</b> (Corporate Office)	Not below the rank of Manager (HR) (Corporate Office)	Assistant General Manager (HR)	Dy. General Manager (HR)/General Manager (HR)	Chief General Manager (HR)	<i>No Change</i>			
26	<b>Dy. Manager (HR) (HRMS)</b> (Zone Office)	Assistant General Manager (HR) (Zone Office)	Dy. General Manager (HR)	General Manager (HR-HRMS)	Chief Engineer (Dist.)	<i>No Change</i>			

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

"AnnexureC"

Sr. No.	HR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
27	<b>Dy. Manager (HR)</b> (Division Office)	Executive Engineer (Dist.) (Division Office)	-	Assistant General Manager (HR)	Superintending Engineer/ Chief Engineer	<i>No Change</i>			
28	<b>Dy. Manager (HR) (Civil)</b> (Corporate Office)	Executive Engineer (Civil) (Corporate Office)	-	Chief Engineer (Civil)	Chief Engineer (Civil)	<i>No Change</i>			
29	<b>Head Clerk</b> (Corporate Office)	Not below the rank of Manager (HR) (Corporate Office)	-	Not below the rank of Assistant General Manager (HR)	Not below the rank of General Manager (HR)	<i>No Change</i>			
30	<b>Head Clerk</b> (Field Office)	Manager (HR) / Senior Manager (HR) (Field Office)	Assistant General Manager (HR)	Dy. General Manager (HR)	Chief Engineer (Dist.)	<i>No Change</i>			
31	<b>Head Clerk (Civil)</b> (Division Office)	Executive Engineer (Civil) (Division Office)	-	Manager (HR) / Senior Manager (HR)	Superintending Engineer (Civil) / Chief Engineer (Civil)	Addl. Executive Engineer (Civil)	-	Executive Engineer (Civil)	Chief Engineer (Civil)

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

" Annexure D "

Sr. No	Accounts Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	Executive Director(F&A)					Director (Finance)	-	Chairman & Managing Director	Chairman & Managing Director
2	Chief General Manager(CA) (Corporate Office)	Director (Finance)	-	Chairman & Managing Director	Chairman & Managing Director	No Change	-	Director (Finance)	No Change
3	Chief General Manager(IA/CF) (Corporate Office)	Director (Finance)	-	Chairman & Managing Director	Chairman & Managing Director	No Change	-	Director (Finance)	No Change
4	General Manager(CA) (Corporate Office)	Officer not below the rank of Chief General manager(F&A)/ CA	-	Director (Finance)	Chairman & Managing Director	No Change	Executive Director (F&A)	No Change	
5	General Manager(IA/CF) (Corporate Office)	Officer not below the rank of Chief General manager(F&A)/ CA	-	Director (Finance)	Chairman & Managing Director	No Change			

**Note-** Reporting/Reviewing/Countersigning/Accepting authorities should not below the rank of Designation/Post mentioned in each Annexures.



Sr. No.	Accounts Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
6	General Manager (F&A) (Region Office)	Concerned Regional Director		Director (Finance)	Chairman & Managing Director	<i>No Change</i>			
7	Assistant General Manager (CA) (Corporate Office)	General Manager (F&A) (Corporate Office)		Officer not below the rank of Chief General Manager (F&A)	Director (Finance)	<i>No Change</i>	Officer not below the rank of Chief General Manager (F&A)	Executive Director (F&A)	<i>No Change</i>
8	Assistant General Manager (IA/CF) (Corporate Office)	General Manager (F&A) (Corporate Office)		Officer not below the rank of Chief General Manager (F&A)	Director (Finance)	<i>No Change</i>			
9	Asstt. Gen. Manager (F&A) (Zone Office)	Chief Engineer (Dist.) (Zone Office)		Officer not below the rank of Chief General Manager (F&A)	Director (Finance)	<i>No Change</i>	Officer not below the rank of Chief General Manager (F&A)	Executive Director (F&A)	<i>No Change;</i>
10	Senior Manager (CA) (Corporate Office)	Not Below the rank of Asstt. General Manager (F&A) (Corporate Office)		Not below the rank of General Manager(F&A)/ Chief General Manager(F&A)	Director (Finance)	<i>No Change</i>			Executive Director (F&A)

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.



Sr. No.	Accounts Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
11	Senior Manager (IA)/(CF) (Corporate Office)	Not Below the rank of Asstt. General Manager (F&A) (Corporate Office)	-	Not below the rank of General Manager(F&A)/ Chief General Manager(F&A)	Director (Finance)	No Change			
12	Senior Manager (F&A) (Zone/Circle)	Not below the rank of Superintending Engineer (Zone Office)	-	Officer not below the rank of Chief General Manager(F&A)	Director (Finance)	No Change			
13	Manager (F&A) (Corporate Office)	Not Below the rank of Senior Manager (F&A) (Corporate Office)	-	Not below the rank of Asstt. General Manager (F&A)/ General Manager(F&A)	Not below the rank of Chief General Manager(CA) & equivalent	No Change			
14	Manager (F&A) (Zone Office)	Not Below the rank of Senior Manager (F&A) (Zone Office)	-	General Manager(F&A) (Region Office)	Chief General Manager(CA)	No Change			
15	Manager (F&A) (Circle Office)	Not Below the rank of Superintending Engineer (Circle Office)	-	General Manager(F&A) (Region Office)	Chief General Manager (CA)	No Change			

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

Sr. No.	Accounts Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
16	<b>Dy. Manager (F&amp;A)</b> (Corporate Office)	Not below the rank of Manager (F&A)/ Executive Engineer as the case may be (Corporate Office)	-	Not Below the rank of Sr. Manager (F&A)/ Superintending Engineer as the case may be	Not below the rank of Chief General Manager(CA) & its equivalent	No Change			Not below the rank of Chief General Manager(F&A)
17	<b>Dy. Manager (F&amp;A)</b> (Zone/Circle)	Not below the rank of Manager (F&A) (Zone/Circle)	-	Not Below the rank of Sr. Manager (F&A)/ Superintending Engineer as the case may be	Chief General Manager (F&A)/(CA)	No Change			
18	<b>Dy. Manager (F&amp;A)</b> (Division Office)	Not below the rank of Executive Engineer (Dist.) (Division Office)	-	Not Below the rank of Superintending Engineer	Chief General Manager (CA)	No Change			
19	<b>Asstt. Accountant /Assistant Auditor</b> (Corporate Office)	Not below the rank of Dy. Manager (F&A) (Corporate Office)	-	Officer not below the rank of Manager(F&A)	Sr. Manager(F&A)/ Asstt. General Manager as the case may be	No Change			
20	<b>Assistant Accountant/ Assistant Auditor</b> working in field (i.e. Zone / Division / Sub Division)	Sub Divisional Officer for Sub Dn. / Dy. Manager(F&A)	-	Not Below the rank of Executive Engineer / Superintending Engineer as the case may be	Superintending Engineer/ Chief Engineer as the case may be	No Change		Superintending Engineer/ Chief Engineer/ General Manager (F&A) as the case may be	

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.



" Annexure E "

Sr. No.	IR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019			Revised Authority			
		Reporting Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	<b>Chief Industrial Relation Officer</b> (Corporate Office)	Executive Director (HR)	Executive Director (HR)	Chairman & Managing Director	<i>No Change</i>	-	Director (HR)	<i>No Change</i>
2	<b>Jt. Chief Industrial Relation Officer</b> (Corporate Office)	Chief Industrial Relation Officer (Corporate Office)	Executive Director (HR)	Executive Director (HR)	<i>No Change</i>	Executive Director (HR)	Director (HR)	Chairman & Managing Director
3	<b>Jt. Chief Industrial Relation Officer</b> (Region Office)	-	-	-	Chief Industrial Relation Officer (Corporate Office)	Concerned Regional Director/ Jt. Managing Director	Director (HR)	Chairman & Managing Director
4	<b>Dy. Chief Industrial Relations Officer</b> (Corporate Office)	Chief Industrial Relation Officer (Corporate Office)	Executive Director (HR)	Executive Director (HR)	<i>No Change</i>	-	<i>No Change</i>	Director (HR)
5	<b>Dy. Chief Industrial Relations Officer</b> (Zone Office)	Chief Industrial Relation Officer (Corporate Office)	Concerned Chief Engineer (Dist.) (Zone)	Executive Director (HR)	<i>No Change</i>			Director (HR)

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

" Annexure E "

Sr. No.	IR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019			Revised Authority			
		Reporting Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
6	<b>Dy. Labour Officer</b> (Zone/Circle)	Dy. Chief Industrial Relations Officer (Field Office)	Jt.Chief Industrial Relation Officer	Chief Industrial Relation Officer	<i>No Change</i>			
7	<b>Dy. Labour Officer</b> (Corporate Office)	Dy. Chief Industrial Relations Officer	Jt.Chief Industrial Relation Officer	Chief Industrial Relation Officer	<i>No Change</i>			

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.



" Annexure F "

Sr. No.	PR Cadre	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019			Revised Authority			
		Reporting Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	<b>Chief Public Relation Officer</b> (Corporate Office)	Executive Director (HR)	Director (Operations)	Chairman & Managing Director	<i>No Change</i>	-	Director (HR)	<i>No Change</i>
2	<b>Jt. Chief Public Relation Officer</b> (Corporate Office)	Chief Public Relation Officer	Executive Director (HR)	Director (Operations)	<i>No Change</i>	-	<i>No Change</i>	Director (HR)
3	<b>Dy. Chief Public Relation Officer</b> (Corporate Office)	Chief Public Relation Officer (Corporate Office)	Executive Director (HR)	Director (Operations)	<i>No Change</i>	-	<i>No Change</i>	Director (HR)
4	<b>Dy. Chief Public Relation Officer</b> (Region Office)	Chief Public Relation Officer	Regional Director	Executive Director (HR)	<i>No Change</i>	Regional Director/Jt Managing Director	Executive Director (HR)	Director (HR)
5	<b>Public Relation Officer</b> (Corporate Office)	Jt. Chief Public Relation Officer (Corporate Office)	Chief Public Relation Officer	Executive Director (HR)	<i>No Change</i>			
6	<b>Public Relation Officer</b> (Zone Office)	Chief Public Relation Officer	Concerned Chief Engineer (Dist.)	Executive Director (HR)	<i>No Change</i>			

**Note :** - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

"Annexure-1"

Regional Office & Personal Staff

Sr. No	Designation	Exiting Authority As per Administrative Circular No.584 dt.04.05.2019				Revised Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	Regional Director	Director (Operations)	-	Chairman & Managing Director	Chairman & Managing Director	<i>No Change</i>			
2	Asstt. Engineer (TA)	Concerned Regional Director	-	Concerned Regional Director	Concerned Regional Director	Concerned Regional Director/Jt. Managing Director	-	Concerned Regional Director/Jt. Managing Director	Concerned Regional Director/Jt. Managing Director
3	Head Clerk	Concerned Regional Director	-	Concerned Regional Director	Concerned Regional Director	Concerned Regional Director/Jt. Managing Director	-	Concerned Regional Director/Jt. Managing Director	Concerned Regional Director/Jt. Managing Director

**Note-** Reporting/Reviewing/Countersigning/Accepting authorities should not below the rank of Designation/Post mentioned in each Annexures.



RD Office-Technical Wing

Sr. No	Designation	Exiting Authority				Proposed Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	Superintending Engineer (Dist.)	Concerned Regional Director	-	Director (Operations)	Chairman & Managing Director	Concerned Regional Director/Jt Managing Director	-	No Change	No Change
2	Executive Engineer (Dist)	Concerned Superintending Engineer	-	Concerned Regional Director	Director (Operations)	No Change	-	Concerned Regional Director/Jt Managing Director	No Change
3	Add. Executive Engineer	Superintending Engineer (TQA)	-	Concerned Chief Engineer (TQA)	Concerned Regional Director	No Change	-	No Change	Concerned Regional Director/Jt Managing Director
4	Dy.Executive Engineer	Concerned Executive Engineer	-	Concerned Superintending Engineer	Concerned Regional Director	No Change	-	No Change	Concerned Regional Director/Jt Managing Director
5	Assistant Engineer	Concerned Executive Engineer	-	Concerned Superintending Engineer	Concerned Regional Director	No Change	-	No Change	Concerned Regional Director/Jt Managing Director

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.

RD Office-Accounts Wing

Sr. No.	Designation	Exiting Authority				Proposed Authority			
		Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority	Reporting Officer	Reviewing Officer	Countersigning officer	Accepting Authority
1	<b>General Manager (F&amp;A)</b>	Concerned Regional Director	-	Director (Finance)	Chairman & Managing Director	Concerned Regional Director/Jt Managing Director	-	<i>No Change</i>	<i>No Change</i>
2	<b>Sr. Manager (F&amp;A)</b>	General Manager (F&A)		Concerned Regional Director	Director (Finance)	<i>No Change</i>		Concerned Regional Director/Jt Managing Director	<i>No Change</i>
3	<b>Manager (F&amp;A)</b>	Not below the rank of Sr. Manager (F&A)	Not below the rank of General Manager (F&A)	Not below the rank of Chief General Manager (F&A)	Concerned Regional Director	<i>No Change</i>	<i>No Change</i>	<i>No Change</i>	Concerned Regional Director/Jt, Managing Director

Note : - Reporting / Reviewing / Countersigning / Accepting Authorities should not below the rank of Designation / Post mentioned in each Annexures.